

State of Iowa
Board of Educational Examiners
Licensure
Grimes State Office Building
400 E. 14th St.
Des Moines, Iowa 50319-0147
Phone 515/281-3245

**Application for
Behind the Wheel Driving Instructor Authorization**

Instructions:

1. Attach official letter issued by the Iowa Department of Transportation certifying eligibility for the Behind the Wheel Driver Authorization. A fee of \$40 is required. (Do not send cash; send a check or money order made payable to the Board of Educational Examiners.
2. If you have not had a background check, you are required to submit a completed fingerprint packet, the fee for the background check is \$52.
3. Return this completed form with fees, fingerprint packet (if required), and letter from the DOT to the address above.
4. Please allow four weeks for processing.

Name changes require a photocopy of official legal documentation.

Applicant's Folder #	Social Security #	Date of Birth Month Day Year	<input type="checkbox"/> Male <input type="checkbox"/> Female
Last Name	First Name	Middle Name	Maiden Name
Address	City	State	Zip Code
Home Phone ()	Work Phone ()	Email Address	

Statement of Fraud: Fraud in procurement of a license or falsifying records for licensure purposes will constitute grounds for filing a complaint with the Iowa Board of Educational Examiners. If any answer is yes, please explain on a separate sheet of paper.

- a. Yes ☐ No ☐ PR ☐ Have you ever had an education related license denied, revoked, or suspended?
- b. Yes ☐ No ☐ PR ☐ Have you ever been convicted of a felony?
- c. Yes ☐ No ☐ PR ☐ Have you ever been convicted of a crime other than parking or speeding violations? (Report any OWI's)
- d. Yes ☐ No ☐ PR ☐ Have you ever had a founded report of child abuse filed against you?

I hereby affirm that the included information is accurate:

Signature of Applicant

Date Signed